(Date submitted)：　(Day) / (Month) / (Year)

\*Note: Application form should be filled in only in ENGLISH, as one joint application will be reviewed by both Waseda University and DAAD.

**\*When necessary, you can increase the number of lines accordingly for each section.**

|  |
| --- |
| Title of Research Project |
|  |
| Duration of Joint Research Project |
| Waseda side: 2019/04/01 – 20xx/xx/xx  German side: 2019/01/01 – 20xx/xx/xx |
| Principal Researcher at Waseda |
| Applicant (Principal Researcher):  Organization/Department:  Title:  Contact information (Tel/E-mail): |
| German Principal Researcher |
| Applicant (Principal Researcher):  Name of Institution:  Organization/Department:  Title:  Contact information (Tel/E-mail):  \*Above institution is Waseda’s Partner University/Institution (university-level agreement/ department-level agreement)  ⇒　□　Yes　　　　□　No  (\* Please check(✓) either of the two boxes above.) |
| Number of Participants |
| Waseda participants：　　 ( Number of participants)  German participants：　　(Number of participants) |
| Members of Waseda Team (other than Waseda Principal Researcher) |
| |  |  |  |  | | --- | --- | --- | --- | | # | Name | Title | Department | | 1 |  |  |  | | 2 |  |  |  | | 3 |  |  |  | | 4 |  |  |  | | 5 |  |  |  | | 6 |  |  |  |   \*Example for title: Professor, PhD Candidate, MA student, Undergraduate junior/senior etc. |
| Members of German Team (other than German Principal Researcher) |
| |  |  |  |  | | --- | --- | --- | --- | | # | Name | Title | Department | | 1 |  |  |  | | 2 |  |  |  | | 3 |  |  |  | | 4 |  |  |  | | 5 |  |  |  | | 6 |  |  |  |   \*Example for title: Professor, PhD Candidate, MA student, Undergraduate junior/senior etc. |
| Plan of Visits and Expenses (Waseda Members to Germany)　**\*all amounts are in Japanese Yen** |
| For 2019:   |  |  |  |  | | --- | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | | Travel cost | Accommodation | Daily allowance | Total | |  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |  |  |  |  |  | | --- | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | | Travel cost | Accommodation | Daily allowance | Total | |  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |   \*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (JPY)  **TOTAL expense for 2019:　\*\*\*\*\*\*\*\*\*\*\*\* (JPY)** |
| For 2020:  **＊Multiple-year applications are possible. In this case, applications for second year are possible for half or less than half of the first year amount.**   |  |  |  |  | | --- | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | | Travel cost | Accommodation | Daily allowance | Total | |  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |  |  |  |  |  | | --- | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | | Travel cost | Accommodation | Daily allowance | Total | |  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |   \*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (JPY)  **TOTAL expense for 2020:　\*\*\*\*\*\*\*\*\*\*\*\* (JPY)** |
| Plan of Visits and Expenses (German Members to Japan)　**\*all amounts are in Euros** |
| For 2019:   |  |  |  | | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | Travel cost | Daily allowance | Total | |  | \*\*EUR x \*\*days x \*\* (person) |  |  |  |  |  | | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | Travel cost | Daily allowance | Total | |  | \*\*EUR x \*\*days x \*\* (person) |  |   \*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (EUR)  **TOTAL expense for 2019:　\*\*\*\*\*\*\*\*\*\*\*\* (EUR)** |
| For 2020:  **＊Multiple-year applications are possible. In this case, applications for second year are possible for half or less than half of the first year amount.**   |  |  |  | | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | Travel cost | Daily allowance | Total | |  | \*\*EUR x \*\*days x \*\* (person) |  |  |  |  |  | | --- | --- | --- | | Visiting schedule: 20xx/xx/xx – 20xx/xx/xx | | | | Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) | | | | Travel cost | Daily allowance | Total | |  | \*\*EUR x \*\*days x \*\* (person) |  |   \*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (EUR)  **TOTAL expense for 2020:　\*\*\*\*\*\*\*\*\*\*\*\* (EUR)** |