(Date submitted)：　(Day) / (Month) / (Year)

\*Note: Application form should be filled in only in ENGLISH, as one joint application will be reviewed by both Waseda University and DAAD.

**\*When necessary, you can increase the number of lines accordingly for each section.**

|  |
| --- |
| Title of Research Project |
|   |
| Duration of Joint Research Project |
| Waseda side: 2018/04/01 – 20xx/xx/xxGerman side: 2018/01/01 – 20xx/xx/xx |
| Principal Researcher at Waseda |
| Applicant (Principal Researcher):Organization/Department:Title:Contact information (Tel/E-mail): |
| German Principal Researcher |
| Applicant (Principal Researcher):Name of Institution:Organization/Department:Title:Contact information (Tel/E-mail):\*Above institution is Waseda’s Partner University/Institution (university-level agreement/ department-level agreement)⇒　□　Yes　　　　□　No(\* Please check(✓) either of the two boxes above.) |
| Number of Participants |
| Waseda participants：　　 ( Number of participants)　　　German participants：　　(Number of participants)　　　　 |
| Members of Waseda Team (other than Waseda Principal Researcher) |
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| # | Name | Title | Department |
| 1 |  |  |  |
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| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |

\*Example for title: Professor, PhD Candidate, MA student, Undergraduate junior/senior etc. |
| Members of German Team (other than German Principal Researcher) |
|

|  |  |  |  |
| --- | --- | --- | --- |
| # | Name | Title | Department |
| 1 |  |  |  |
| 2 |  |  |  |
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| 6 |  |  |  |

\*Example for title: Professor, PhD Candidate, MA student, Undergraduate junior/senior etc. |
| Plan of Visits and Expenses (Waseda Members to Germany)　**\*all amounts are in Japanese Yen** |
| For 2018:

|  |
| --- |
| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Accommodation | Daily allowance | Total |
|  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |

|  |
| --- |
| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Accommodation | Daily allowance | Total |
|  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |

\*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (JPY)**TOTAL expense for 2018:　\*\*\*\*\*\*\*\*\*\*\*\* (JPY)** |
| For 2019: **＊Multiple-year applications are possible. In this case, applications for second year are possible for half or less than half of the first year amount.**

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| --- |
| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Accommodation | Daily allowance | Total |
|  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |

|  |
| --- |
| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Accommodation | Daily allowance | Total |
|  | \*\*JPY x \*\*days x \*\* (person) | \*\*JPY x \*\*days x \*\* (person) |  |

\*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (JPY)**TOTAL expense for 2019:　\*\*\*\*\*\*\*\*\*\*\*\* (JPY)** |
| Plan of Visits and Expenses (German Members to Japan)　**\*all amounts are in Euros** |
| For 2018:

|  |
| --- |
| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Daily allowance | Total |
|  | \*\*EUR x \*\*days x \*\* (person) |  |

|  |
| --- |
| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Daily allowance | Total |
|  | \*\*EUR x \*\*days x \*\* (person) |  |

\*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (EUR)**TOTAL expense for 2018:　\*\*\*\*\*\*\*\*\*\*\*\* (EUR)** |
| For 2019: **＊Multiple-year applications are possible. In this case, applications for second year are possible for half or less than half of the first year amount.**

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| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Daily allowance | Total |
|  | \*\*EUR x \*\*days x \*\* (person) |  |

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| --- |
| Visiting schedule: 20xx/xx/xx – 20xx/xx/xx |
| Delegation members: Prof. XXXX, Dr. XXXX (\*\* persons) |
| Travel cost | Daily allowance | Total |
|  | \*\*EUR x \*\*days x \*\* (person) |  |

\*Forecast for meeting expenses: \*\*\*\*\*\*\*\*\*\*\*\* (EUR)**TOTAL expense for 2019:　\*\*\*\*\*\*\*\*\*\*\*\* (EUR)** |