

April call for applications

FY2017 Waseda University Grants for Special Research Projects: April applications (*Tokutei Kadai* for newly-hired faculty) Research plan application guidelines

Attention: those who conform to the eligibility requirements listed below may apply only in April, not in September.

Research Support Section, Research Promotion Division

As a part of our support system for newly appointed faculty, we are soliciting research plans for Waseda University Grants for Special Research Projects (*Tokutei Kadai* for newly-hired faculty) which the applicants can receive in the first year of their post assignments. The guidelines are as follows:

In addition to this grant, those who are qualified are encouraged to apply for MEXT's Grants-in-Aid for Research Activity Start Ups (「研究活動スタート支援」). (Note: However, it is not permissible to apply for the Special Grant B, which is for those who are not selected for Grants-in-Aid for Scientific Research or *KAKENHI*.)

Waseda University Grants for Special Research Projects, (using Waseda University Research Aid Funding, which was established to subsidize research by Waseda faculty) provide support for research conducted by individuals or groups. There are four categories of grant: Special Grant A, Special Grant B, Kiso Grant and grants for newly hired faculty. For the details except *Tokutei Kadai* for newly-hired faculty, please see the guidelines at:

<http://www.waseda.jp/rps/en/fas/guide/research-fund/challenge2017.html>

1. Purpose

This grant is provided to support research by individuals, in order to reinforce research allowances at the beginning of their post assignments, and to ensure depth and completeness in individually conducted research.

2. Eligible fields

All fields.

3. Eligibility

Those who were newly hired between April 2, 2016 and April 1, 2017, at Waseda in the posts of professor, associate professor, assistant professor, teacher, professor (without tenure), associate professor (without tenure), assistant professor (without tenure), and research associate. However, those who applied for this category in September of FY2016 (regardless of the previous result of screening) cannot apply again for April FY2017.

※ Faculty who are being hired through external funding are not eligible.

【Notice for eligibility confirmation】

Please refer to following examples.

- E.g. 1. Ineligible: Research Associate for FY2016 → Assistant Professor for FY2017
- E.g. 2. Eligible: Visiting Senior Researcher for FY2016 → Professor (without tenure) for FY2017
- E.g. 3. Eligible: Qualified → Unqualified → Qualified

◆ However, an applicant who has left Waseda, lost eligibility and then been rehired by Waseda can apply again if properly qualified. (See also 3. Eligibility)

◆ Those who are newly applying for or have been conducting a project under FY2017 *KAKENHI* are eligible to apply.

4. Amount of grant and research period

- (1) Research grant Up to 300,000 yen
- (2) Research period June 1, 2017 - March 31, 2018
- ※ Notice: the recipients are encouraged to apply for *KAKENHI* in the following year.

5. Application procedure and place of submission

Form S-4 “Research Plan for *Tokutei Kadai* (for newly-hired faculty)’ which is necessary for application, ‘Guidelines for Creating Research Plan for *Tokutei Kadai* (for newly-hired faculty),’ and ‘Category Description and Scope of Use of Grant’ can be downloaded (these will be available in mid-March) at:

<http://www.waseda.jp/rps/fas/research-expenses/specific-research/index2017.html>

Document to be submitted: Form S-4 “Research Plan for *Tokutei Kadai* (for newly-hired faculty): one original and one copy (double-sided print)

Place of submission: the applicant’s department office

Submission deadline: April 7, 2017 (strictly observed deadline)

6. Selection method and grant distribution decision

The allocation will be decided by the Screening Committee of Waseda University Grants for Special Research Projects, on the basis of documentary examination and consultation.

7. Notification of results

After the meeting of the Screening Committee of Waseda University Grants for Special Research Projects in May 2017 (tentative timing) and the approval from the decision making body of Waseda University, the results will be announced through the applicant’s department office. (Selected applicants will be asked to submit ‘Plan for Use of Grant.’ The deadline for this submission will be announced at the time of the selections announcements.)

8. Reminders concerning the application

- (1) It is necessary to clarify the research purpose, to describe research content concretely, and to ensure that the research scale is appropriate.
- (2) Upon completion of the research, ‘Outline of Research Outcome (approximately 400 English words)’ must be submitted online. If the ‘Outline of Research Outcome’ is not submitted, application for the Waseda University Grants for Special Research Projects will not be accepted in the future.
- (3) In the case of publication of results in a book or journal, please be sure to state clearly in the publication that the research has been supported by a Waseda University Grant for Special Research Projects, and state its subject number.